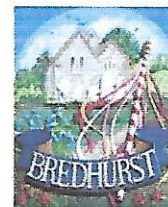


BREDHURST PARISH COUNCIL
Minutes of the Ordinary Parish Council Meeting
Blacksmiths Barn
Wednesday 5th October 2022 at 6.30pm



Present: Cllr Vanessa Jones (Chair), Cllr Chantelle Goodwin-Sword (Vice-Chair), Cllr Steve Bowring, Cllr Dan Fifield, Cllr Claire Sharp and Cllr Richard Collins (from agenda item 668).
 Steve Hill – Clerk & RFO.

665. Apologies for Absence

Borough Cllr Anne Brindle – apologies accepted.

666. Declarations of Interest

None declared.

667. Minutes of 31st August 2022 Parish Council Meeting

The minutes were **agreed** by Cllrs and signed by the Chair.

668. Parish Cllr Co-Option

Richard Collins was co-opted to join Bredhurst Parish Council. Welcomed and **agreed** by all Cllrs.

669. Police Briefing

- a. No reported crimes.
- b. A speed check day has been arranged with Kent Police. Date to be confirmed.

670. Matters Arising (for information only)

Action Points from 31-08-22

Action Points	Actions	Clerk or Cllr	Completed or Agenda Item 05-10-22
AP1	Clerk to arrange a date for Speed Check with Police	Clerk	669b
AP2	Clerk to follow up date for wet-pour repair	Clerk	671a
AP3	Cllr Jones to follow up with Savills	Cllr Jones	671c
AP4	Cllr Jones to deliver flyers and promotion on social media	Cllr Jones	Completed
AP5	Cllr Jones to contact JP Knight to repair broken blinds	Cllr Jones	Completed
AP6	Cllr Jones to obtain quote for WC motion sensor	Cllr Jones	672c
AP7	Clerk to check with KCC auditors	Clerk	678

671. Community Playing Field

- a. Awaiting a start date from the contractor to carry out the wet pour repairs to play area. Initially delayed due to hot weather in August and now delayed due to wet weather.
AP1: Clerk to follow up.
- b. Four quotes for the annual playground inspection have been obtained. However, the inspection cannot be carried out until the wet pour repairs have been completed after which Cllrs to agree a contractor. A notice alerting users to a possible trip hazard will be displayed. MBC have advised their monthly checks will cease in January 2023. BPC will monitor the equipment and carry out minor repairs.
AP2: Cllrs Bowring and Fifield to monitor play areas on a weekly basis and carry out minor repairs.

- c. Savills have requested BPC pay the outstanding balance of £570.90 over the next two financial years. BPC will suggest payments to be made over the next three financial years.
AP3: Cllr Jones to inform Savills.
- d. Cllrs have **agreed** to the recommendations in the Visual Tree Inspection report to remove a hung-up branch and the removal of ivy and will employ Lucanus for half a day.
AP4: Clerk to instruct Lucanus.

672. Blacksmiths Barn

- a. Quotes received for additional fencing to all areas and gravel boards to edge the border with Forge Lane. Cllrs **agreed** expenditure of £324 and £288. Work to be funded from The Barn budget.
AP5: Cllr Jones to instruct Lucanus.
- b. Broken slat fitting to Barn blind has been replaced free of charge by JP Knight.
- c. Cllrs have received a quote to provide a motion sensor for WC light. Other quotes awaited.
AP6: Clerk to obtain additional quotes.
- d. Cllrs **agreed** to purchase a freestanding telescopic "A" frame ladder for loft access, from Barn budget.
AP7: Clerk to purchase.
- e. Cllrs **agree** that the resident's rate will increase from £12.50ph to £15.00ph from 1st January.
 - BPC to honour existing bookings for next year at the old rate.
 - Condition of Hire to stipulate The Barn can only be hired by the hour, not part thereof.**AP8: Cllr Jones to update Conditions of Hire.**

673. Village Maintenance

- a. Damage to kerbing/grass by a delivery lorry to The Bell was repaired on 12th September. On 21st September a delivery lorry to The Bell damaged the wall again. The Clerk has notified The Bell's insurance company and requested a quote for repair. Anyone who witnessed the incident, please contact the Clerk.
AP9: Clerk to obtain quote from contractor.

674. Planning

- The Local Plan Hearing commenced on 6th September and was due to last two and a half weeks. Other Parishes/interested parties had legal representation and it was encouraging all were unanimous in their condemnation of the content of the proposed Local Plan and MBCs handling of the process i.e., little or no consultation, missing evidence and weak arguments put forward by MBC. On the 3rd day of the Hearing, MBC announced it had a raft of new evidence to submit. The Inspector commented that this compromised his position but, after much discussion, decided to allow the submission. He postponed the rest of the Hearing to allow all parties to review the new evidence. All legal teams complained that the postponement would increase costs and the hardest hit would be Parishes as their consultants would now have to examine all additional evidence and re-write their reports.
- Several documents have now been submitted in respect of Lidsing Garden Development with one exceeding 700 pages. BPC's barrister and consultants are now preparing for the re-convened Hearing in November. BPC has also written to MBC and the Inspector seeking clarification on gaps in MBC's evidence.
- BPC and ALGD voiced concerns at the recent MBC Full Council meeting and were very grateful for the support of MBC Lenham Ward Cllrs Tom & Jeanetta Sams who argued on behalf of both Lenham and Bredhurst Parish Councils. Work continues with Lenham PC in our fight against the Local Plan.

- Cllrs discussed Boxley Parish Council's 4th July minutes in which they were critical of Bredhurst PC's meeting of 29th June. The Bredhurst meeting was attended by MBC Boxley Ward Cllrs Hinder and Brindle who had reported back to Boxley PC.

Boxley PC minutes state that Bredhurst PC 'has a clear mandate of no outside involvement in opposing Lidsing'; that Cllr Jones was 'rude and would not listen to the Ward Cllrs' and that MBC Boxley Ward Cllrs 'will not be attending future Bredhurst PC meetings'.

The statement of 'no outside involvement' is absurd as, without donations from hundreds of supporters, Bredhurst PC would not be able to hire a barrister and expert consultants.

Cllr Goodwin-Sword stated Cllr Jones was not rude at the meeting; it was MBC Boxley Ward Cllr Hinder whose attitude and behaviour was hostile and unpleasant to witness. A recording of the meeting is available to Boxley PC on request which will confirm this.

MBC Boxley Ward Cllrs have yet to inform BPC that they will not be attending future meetings.

Cllrs unanimously **agreed** that a letter of complaint be sent to Boxley PC and ask for a written apology to be recorded in their next Full Council minutes.

675. Finance

- a. Financial statement and bank reconciliation were **received** and **accepted**.

Account	Balance as of 30/09/22
Unity Trust Account	£47,447.12

- b. HMRC made a credit error of 20p to the June Full Payment Submission (FPS) and issued a Notice of Penalty Assessment. The Clerk challenged this as our payments had been made in full. HMRC rescinded the fine of £200 but insisted BPC must pay an additional 20p which now shows as an overpayment to HMRC. The HMRC error created a lot of additional work for the Clerk. **Noted by Cllrs.**
- c. Cllrs **received** and **accepted** the Q2 Budget of 2022-23 Financial Year.
- d. Payment number 29 in cashbook was not presented to Cllrs for approval as it was made between meetings to rectify a payment error. Cllrs ratified this payment and all previous salary/HMRC payments made by standing order to the Clerk.
- e. Cllrs ratified payments 44-59 made out of meeting due to the cancellation of July's meeting. Payments 76-94 made out of and at this meeting were **agreed**. Payments made by BACS unless specified otherwise.

Ref	Details	Amount	VAT*	Total	Auth
44	Business Stream - Allotment Water	78.65		78.65	SB & CGS
45	Clerks Salary	-		-	-
46	HMRC - PAYE	-		-	-
47	MBC Lease of Hurstwood Road Allotments	5.00		5.00	SB & CGS
48	Ecotricity - July 2022	39.05	1.95	41.00	SB & CGS
49	Playspaces Wet Pour 50% Fee	2152.54	430.51	2,583.05	SB & CGS
DD	Bytes Software Services Ltd – July 2022	8.77	1.75	10.52	SB & CGS
DD	Onecom - July 2022	29.46	5.89	35.35	SB & CGS
50	Cllr Jones - Stamps - Lidsing	10.88		10.88	SB & CGS
51	Clerk - Stamps Post Office - July	11.40		11.40	SB & CGS
52	Clerk - Window Envelopes for Office Stationery	11.00		11.00	SB & CGS
53	Printing - Managed Technology July	86.34	17.27	103.60	SB & CGS
54	Rachel Ford - Plants, Weedkiller and Compost	156.30		156.30	SB & CGS
55	Every Little Nook Cleaning - July	56.00		56.00	SB & CGS

56	Commercial Services - Landscape Services - July	785.98	157.20	943.18	SB & CGS
57	Printing - Managed Technology June	143.59	28.72	172.31	SB & CGS
58	Cllr Jones - Door stops Blacksmiths Barn	44.12	8.83	52.95	SB & CGS
59	Rachel Ford - Gardening 6.5 hrs - July	162.50		162.50	SB & CGS

Payments made out of meeting

Ref	Details	Amount	VAT*	Total	Auth
76	Clerks Salary	-	-	-	-
77	HMRC - PAYE	-	-	-	-
78	HMRC - PAYE	0.20	-	0.20	DF & CGS
DD	Bytes Software Services Ltd - Sept 2022	8.77	1.75	10.52	DF & CGS
DD	Onecom - Sept 2022	29.46	5.89	35.35	DF & CGS
79	UTB Manual (Cheque/Cash) Handling Charges	31.20		31.20	DF & CGS
80	UTB Service Charges	18.00		18.00	DF & CGS

Payments for authorising at meeting

Ref	Details	Amount	VAT*	Total	Auth
81	PKF Littlejohn - AGAR 2021-22	200.00	40.00	240.00	DF & CGS
82	Rachel Ford - Gardening 7 hrs - Sept	175.00		175.00	DF & CGS
83	Every Little Nook Cleaning - Sept	88.00		88.00	DF & CGS
84	Lucanus - VTA and Report	250.00		250.00	DF & CGS
85	Savills - Community Field Rental Q3 22-23 764330	112.50		112.50	DF & CGS
86	Steve Forster - Repair to Brickwork/Grassed area	848.54		848.54	DF & CGS
87	A.D. Property Maintenance - Loft Boarding	650.00		650.00	DF & CGS
88	Bespoke Property Consultants - 25268 - Lidsing	1245.00	249.00	1494.00	DF & CGS
89	Bryant Landscape Planning 0368 - Lidsing	888.00	178.00	1066.00	DF & CGS
90	Mike Sealey - Barn Grass Cutting - Sept	15.00		15.00	DF & CGS
91	Transport Planning Services - Lidsing INV15051	3325.00	665.00	3990.00	DF & CGS
92	Southern Water - Blacksmiths Barn Sept 2022	10.99		10.99	DF & CGS
93	Bespoke Property Consultants 26000 - Lidsing	495.00	99.00	594.00	DF & CGS
94	Printer Charges - Managed Technology 05-10-22	56.51	11.30	67.81	DF & CGS

* VAT to be reclaimed

Cllrs Fifield and Goodwin-Sword **agreed** to authorise the above payments.

676. Reports from Parish Councillors

None received.

677. Reports from Borough and County Councillors (if present)

None received.

678. Correspondence

The Clerk was informed by our auditors to return the Village Show funds to a representative of the Village Show Committee.

AP10: Clerk to return funds to Nichola Carr

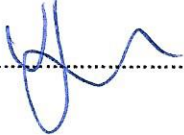
679. Closed Session

No items taken in Closed Session.

680. Close of Meeting

The meeting closed at 8.15pm.

681. Date of Next Meeting – Wednesday 2nd November 2022 at 6.30pm

Signed.......... Date.....2/11/22.....